



## EXECUTIVE SUMMARY

**Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Arts28 LLC for guest artist services for the Rosemary Duffy Larson Classical Music Series and Music Program. Fiscal Impact: \$4,200.00.**

**Presenter(s):** Jeffrey Guild,

**What is the purpose of this contract and why is it needed?** Performance fees for Rosemary Duffy Larson (RDL) Classical Series. This is a series of classical music concerts performed for the College community and the greater South Florida area. Students are exposed to performers of world-class caliber through use of a semi-endowed fund created expressly for the purpose. Annually over 600 students take advantage of this co-curricular experience.

**What procurement process or bid waiver was used and why?** The procurement process for Category One (\$0.00 - \$10,000) per College Procedure A6Hx2-6.34 was used. There are no formal or informal competitive requirements for goods and services acquired by the College at this dollar threshold. Additionally, one quote was obtained, identifying the best value for the required commodity or service.

**Is this a budgeted expenditure from the budget established at the last June Board of Trustees meeting?**  
Yes.

**What fund, cost center and line item(s) were used?** FD206, CC0529, GR000889; 65000: Professional Fees.

**Has Broward College used this vendor before for these products or services?** Yes.

**Was the product or service acceptable in the past?** Yes.

**Was there a return on investment anticipated when entering this contract?** Yes.

**Was that return on investment not met, met, or exceeded and how?** The return on investment will be met upon the performance of the contract.

**Does this directly or indirectly feed one of the Social Enterprise tactics and how?** To provide students with a best-in-class learning environment.

**Did the vendor amend Broward College's legal terms and conditions [to be answered by the Legal Office] if the College's standard contract was used and was this acceptable to the Legal Office?**

The General Counsel's office has reviewed the agreement and any deviation to the College's standard terms has been deemed acceptable.

### FISCAL IMPACT:

Description: \$4,200.00 Worktags: CC0529, BU010, PG000372, GR000889 FD206 Fund 2.

01/26/25

CC0529 · Visual & Performing Arts


















(\$4,200.00)

APPROVAL PATH: 12556 Arts28 LLC - Guest Artist Services

 **Workflow**

 Edit View

 Add Work Item

Stage	Reviewer	Description	Due Date	Status	
1	Scott Miller	Dean Review (AHCD - AHD)		 Completed	
2	Jeffrey Guild	Vice Provost Review		 Completed	
3	Jamonica Rolle	Provost and SVP of Academic Affair		 Completed	
4	Natalia Triana-Aristizabal	Contracts Coordinator		 Completed	
5	Orlando Aponte	Procurement Approval		 Completed	
6	Rabia Azhar	CFO Review		 Completed	
6	Christine Sims	Budget Departmental Review		 Completed	
6	<b>Legal Services Review Group</b>	Review and Approval for Form and		 Completed	
7	Board Clerk	Agenda Preparation		 Completed	
8	District Board of Trustees	Meeting	11/12/24 11:00 AM	 Pending	
9	<b>Electronic Signature(s)</b>	Signatures obtained via DocuSig 		 Pending	
10	Natalia Triana-Aristizabal	Contracts Coordinator		 Pending	



**Exhibit "A" to Purchase Order  
STATEMENT OF WORK**

**Description of Work:**

Arts 28 will provide the Visual & Performing Arts Department with a recital by Boyd Meets Girl for Rosemary Duffy Larson concert series during the Spring 2025 semester on January 26, 2025. The concert will take place on Broward College's Central Campus in Bailey Hall and is offered for student concert attendance and community enrichment. Dates are subject to change.

Central Campus/Bailey Hall  
3501 Davie Rd  
Davie, FL 33314  
Fine Arts Building 6

**Total Consideration Payable for the Services:**

\$4200 for the performance, contracted by Arts28.

Date: September 6, 2025

Supplier Signature: *Katherine H Womer Benjamin*